

Help searching for the documents you need...

The collections in the archive have been catalogued so that we can locate and retrieve them easily.

For many years, the catalogue was held in hard copy only, printed on paper and stored in lever arch files which could only be viewed in the Archive search room. More recently, we have been able to begin building up an online catalogue, accessible here:

<http://archivecat.knowsley.gov.uk/CalmView/default.aspx>

However, it is a work in progress and not all of the collections' catalogue records have been added to this great resource yet.

To make it easier for you to decide what you want to view when you visit the Archive, we have made the paper catalogue available as a PDF which you can search for the materials you want.

Each collection and item in the paper catalogue has a reference number, which you will have to quote when requesting items to view. This number begins with the letters 'KA-' for example, KA6/P which is the Huyton Music Book collection. Each item then has its own number – the music book itself is KA6/P/Z1, which is the number to quote if you wish to reserve this item.

You will notice that many of the catalogue records have a second reference number, beginning 'GB1076.' This represents the reference number given to the collection in the online (or Calm) catalogue, so the Huyton Music book collection reference is GB1076.HMB. Included in the description of the collection is a link to the online catalogue record. This will often have a more detailed description of the collection to item level, so we recommend that you follow the link provided and use the details recorded there when reserving items to view.

We recommend that you search both the online catalogue and the paper catalogue for the items you require.

If you are unable to find the information you are looking for, please don't hesitate to contact us: infoheritage@knowsley.gov.uk